



Dear Ayushi Gupta ,

Candidate ID: [11786394](#)

Welcome to Cognizant, the fastest growing global top-tier consulting, IT services and BPO company!

We are delighted that you have accepted our offer of employment and we look forward to welcoming you onboard. Please [Click here](#) to accept your Date of joining (DOJ).

Reporting Time : 8:30 AM

Joining Venue : Cognizant Technology Solutions India Pvt. Ltd.IDB Auditorium, Plot No. 26 & 27, Rajiv Gandhi Infotech Park,Hinjewadi Ph-1, MIDC, Pune - [411057](#)

Date Of Joining : 26 Jul 2018

#### Online Form Completion

To facilitate a smooth integration into Cognizant, we request you to **login** to [One Cognizant](#) & ensure that you complete the online forms & photo upload at least **3 days** before your DOJ.

#### Date of Joining Acceptance & Onboarding Pass

Please accept the DOJ in the onboarding (1C) portal at least **two days** before your DOJ. Onboarding Pass would be generated **one day** before your DOJ, only upon completing all the forms (including photo upload) & accepting DOJ. Kindly print the Onboarding Pass & bring it on your DOJ.

The option to accept the DOJ in the 1C portal would be disabled **one day** prior to the DOJ. Recruits who don't accept the DOJ within the timeline would not be considered for onboarding on the given DOJ & they would have to wait for further communication regarding the offer status. There is no option of deferring the date of joining or changing the joining location as it is based on the business requirement.

#### Login credentials

**User Name:** Email ID validated during registration process

**Password:** Password that was created by you after registration

Please use the authentication key (**9EC01DA91BE4A4BE**) to digitally sign the online forms.

#### On your first day

Please bring the following applicable mandatory documents at the time of joining:

**Marksheets & Certificates** (Original & 2 Xerox copy attested by Notary public member or Gazette officer)

#### For 2017 Batch pass outs

1. Latest Degree - All Semester-wise marksheets or consolidated marksheet
2. Latest Degree - Provisional or Degree or Convocation certificate issued by the University

#### For 2015 & 2016 Batch pass outs

1. 10th Standard marksheet
2. 12th Standard marksheet
3. Diploma marksheet & Diploma certificate (only applicable for recruits who have completed diploma)
4. UG-All Semester-wise marksheets or consolidated marksheet (mandatory for both UG & PG recruits)
5. UG-Provisional or Degree or Convocation certificate issued by the University (mandatory for both UG & PG recruits)
6. PG-All Semester-wise marksheets or consolidated marksheet (mandatory for PG recruits only)
7. PG-Provisional or Degree or Convocation certificate issued by the University(mandatory for PG recruits only)

**Government ID proofs** (Original & 1 Self-Attested Xerox copy)