



Care Homes
Care at Home
MedCare Products

Internship Letter of Shivani Mishra

July 31, 2023

Ms. Shivani Mishra
D1-4/8, Sector O,
Vistar Mansarovar Yojana,
Kanpur Road, Lucknow -226008
Contact no: 8583036578

Dear Shivani,

Congratulations and Welcome to **Antara Assisted Care Services Limited!**

We have great pleasure in offering you the position of "**Intern**" in Growth Category Department as per the terms and conditions mutually agreed between us.

Terms & Conditions

1. Your internship period will be of 2 months, starting from August 01, 2023.
2. You will be entitled to a monthly stipend of INR 10,000/- only (Rupees Ten Thousand Only).
3. You will be entitled to one Paid leave per month during your internship.

GROOMING:

We look at all our team members as our ambassadors and expect them to carry themselves professionally and hence appreciate the following grooming standards at workplace:

For Gentlemen: Acceptable dress code is: Western Formals, Indian Formal & Business suits; with well-polished leather shoes; well-trimmed hair and beard (if kept).

For Ladies: Acceptable dress code is: Saris; Suits; Business Suits; formal skirts etc. Hair shall be done well and neatly kept, light make up and minimal jewelry.

Every business operation under our group has standard grooming manual and the team members shall respect the same. We look forward to welcoming you to our team.

Yours sincerely,

For **Antara Assisted Care Services Limited**

Simar Deep Kaur
Head - Human Capital