



India's First State Private Women's University  
**JAYOTI VIDYAPEETH WOMEN'S UNIVERSITY**  
**ज्योति विद्यापीठ महिला विश्वविद्यालय**

**Appointment Letter**

Ref. No.: JV/DA/JPR/2020/07/25/19

Date: 25 July 2020

Dear, KM.KUMKUM SHARMA,

With reference to your application, the subsequent interviews, and the discussions we have held with you, we are pleased to appoint you on the post of “**Legal Counsellor**” under Faculty of law & Governance, Jayoti Vidyapeeth Women’s University Jaipur on a CTC of Rs. 4.20 LPA. As an Admission Counsellor, you will be expected to maintain a high level of professionalism and customer service. You will be a representative of our university and will need to effectively communicate our values, mission, and programs to prospective students and their families.

Your responsibilities will include:

1. Provide career guidance and Counselling to the potential students and their families about our institution and its programs.
2. Reviewing and evaluating applications to determine if they meet our admission requirements.
3. Developing and implementing strategies to attract new students.
4. Collaborating with other departments to improve our admissions process and ensure a positive student experience.

You are requested to join the University on or before 1/08/2020. You will also be eligible for benefits such as Residential Facilities, vacation leave, and sick leave in accordance with our University policies. You shall undertake to abide by the rules & regulation laid down by the university as amended from time to time and such orders/instruction that may be issued to you by any authorized officer of the university.

We Jayoti Vidyapeeth Women’s University hope that you will accept this offer to look forward to association with us.

JV’n Dr. Hema Bafila

Director Administration

To,  
KM.KUMKUM SHARMA,

FOUNDED BY: VISIONARY DR. PANCKAJ GARG “YOUNGEST FOUNDER OF A UNIVERSITY” DECLARED BY “INDIA BOOK OF RECORDS”

- Faculty of Engineering & Technology
- Faculty of Agriculture & Veterinary Science
- Faculty of Pharmaceutical Science
- Faculty of Law & Governance
- Faculty of Homoeopathic Science
- Faculty of Ayurvedic Science
- Faculty of Education and Methodology
- Faculty of Physiotherapy and Diagnostic
- Directorate of Distance Education (Women & Men both)
- Directorate of Research & Development (Women & Men both)

- Directorate of Skill Development (Women & Men both)
- University Homoeopathy Hospital & Research Centre
- University Ayurveda Hospital & Research Centre
- University Eye Hospital
- University Yoga and Naturopathy Hospital
- Patanjali Chikitsalaya
- University Veterinary Hospital & Training Centre.
- University Community Radio Station 90.4 FM - Jayoti Vani.
- Jan Aushadhi Kendra
- 'Jayoti Muhim' Newspaper

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