

India's First State Private Women's University

JAYOTI VIDYAPEETH WOMEN'S UNIVERSITY, JAIPUR ज्योति विद्यापीठ महिला विश्वविद्यालय, जयपुर

Established by Govt. of Rajasthan through Act No. 17 of 2008 under section 2(f) & (12b) of the UGC Act. 1956 NAAC Accredited | UGC Approved | Recognized by Statutory Councils

Appointment Letter

Ref. No.: JV/DA/JPR/2020/09/10/11

Date: 3 September 2020

Dear SRISHTY AGARWAL,

With reference to your application, the subsequent interviews, and the discussions we have held with you, we are pleased to appoint you on the post of "Assistant Director, Student Welfare" Jayoti Vidyapeeth Women's University Jaipur on a CTC of Rs. 5.50 LPA. As an Admission Counsellor, you will be expected to maintain a high level of professionalism and customer service. You will be a representative of our university and will need to effectively communicate our values, mission, and programs to prospective students and their families.

Your responsibilities will include:

- 1. Provide career guidance and Counselling to the potential students and their families about our institution and its programs.
- 2. Reviewing and evaluating applications to determine if they meet our admission requirements.
- 3. Developing and implementing strategies to attract new students.
- 4. Collaborating with other departments to improve our admissions process and ensure a positive student experience.

You are requested to join the University on or before 15/09/2020. You will also be eligible for benefits such as Residential Facilities, vacation leave, and sick leave in accordance with our University policies You shall undertake to abide by the rules & regulation laid down by the university as amended from time to time and such orders/instruction that may be issued to you by any authorized officer of the university.

We Jayoti Vidyapeeth Women's University hope that you will accept this offer to look forward to association with us.

JV'n Dr. Hema Bafila

Hem

Director Administration

To. SRISHTY AGARWAL



Disclosure under NEP 2020 The Multidisciplinary Education & Research University (MERU) Leading to 'Atma Nirbhar' Women University of India

FOUNDED BY : VISIONARY DR. PANCKAJ GARG "YOUNGEST FOUNDER OF A UNIVERSITY" DECLARED BY "INDIA BOOK OF RECORDS"

- Faculty of Agriculture & Veterinary Science
- Faculty of Pharmaceutical Science
- Faculty of Law & Governance Faculty of Homoeopathic Science
- Faculty of Ayurvedic Science
- Faculty of Education and Methodology
- Faculty of Physiotherapy and Diagnostics
- Directorate of Entrepreneurship & Skill Development
- Directorate of Distance Education (Women & Men both)
- Directorate of Research & Development (Women & Men both) "Jayoti Muhim" Newspaper
- University Homoeopathy Hospital & Research Centre
- University Ayurveda Hospital & Research Centre
- University Eye Care Centre
- University Dental Care Centre
- University Physiotherapy Centre
- University Yoga and Naturopathy Hospital
- University Veterinary Centre
- Pradhan Mantri Jan Aushadhi Kendra
- University Community Radio Station 90.4 FM Jayoti Vani
 Www.jvwu.ac.in
 - - jvwuni@yahoo.com, registrar@jvwu.ac.in

(1) 0141-2370501

Fax: 8302542620

Mob.: 9001140140

Toll Free No. : 1800 5722 266

Address: Vedant Gyan Valley,

Vill. Iharna.

Mahla-Jobner Link Road,

Jaipur-Ajmer Expres Way, NH-8, Jaipur - 303122

- (Raj.) INDIA