



## Teqberto India | Ecommerce Executive

1 message

**Nidhi Sharma** <hr@teqberto.com>

Tue, Apr 25, 2023 at 14:41

To: tpo@jvuw.ac.in, admission@jvuw.ac.in, teqberto@gmail.com, amreenkhan3862@gmail.com

Hi Ms. Amreen Khan,

We are pleased to inform you that you have been selected with Teqberto India Private Limited for the Position of E-commerce Executive on an Annual Salary of Rs.180,000/- (One Lac Eighty Thousand per Annum Only). Please consider the same as an offer to join (appointment letter subject to the submission of all relevant documents). As agreed mutually, your date of joining will be from 27th-April-23 (Thursday) with Teqberto.

Work Location: Jaipur

Office time: 9:30 am to 6:30 pm

Kindly give your acceptance on the same along with all the required pre-joining papers.

Please find below the list of documents that you need to send before joining.

Documents Requirement:

Proof Of Residence (Both Permanent & Temporary)

Identity Proof (Passport, Voter Id, Ration Card, Driving License)

Academic Mark Sheets (10Th, 12Th Graduation & Masters)

Photocopy Of Pan Card

Passport Size Photograph

Please fill out your joining form completely by clicking on the below link. Complete it by today only.

<https://forms.gle/rD3HAI4g533jZ8WF8>

Once you join on the agreed joining date with Teqberto, you shall be on probation for a period of six months. You shall be confirmed in the organization's regular grade on successful completion of your probation period. Confirmation of your service is subject to suitable performance.

Your probation cum training period is liable to be extended subject to your performance for the period deemed necessary. During the course of your employment, you need to serve a mandatory 30 days' notice period in case of separation.

Your offer has been made based on the information furnished by you.

However, if there is any discrepancy found during the antecedent check conducted by the Company or in the copies of the documents/certificates given by you as proof in support of the above, the company reserves the right to revoke the offer & your appointment thereafter at any time.

Data is a crucial part of the organization. You need to follow the rules and you need to sign a non-disclosure agreement. In case the company finds nonadherence to the agreement clause, Teqberto can take legal proceedings as a breach of the agreement.

For a period of initial 3 months, you shall not exceed leaves/absenteeism of more than 5 days (over and above leaves provided as per Teqberto attendance & leave policy). Leave is granted to you with the good intention of providing rest, recuperation of health, and fulfilling social obligations. However, in case the company finds non-adherence to the agreement clause, Teqberto can hold/recover any compensation and you shall not be relieved from the organization. You are strongly recommended to disclose any health-related issues /pre-planned events/exams / etc. to the company before the joining date which can further lead to excessive leaves or absenteeism.

You are requested to submit your acceptance of the said terms & conditions either by giving a self-attested hard copy of the mail to the recruitment team or simply reply back with your acceptance on the trail email itself.

Should you have any queries please feel free to contact Nidhi Sharma or write to us at [hr@teqberto.com](mailto:hr@teqberto.com)

Kindly Confirm For the Same.

\* This offer is valid only for three days if you are not accepted within three days then you will not be eligible for this offer.

Thanks & Regards!

Nidhi Sharma  
HR Manager,  
Teqberto India Private Limited  
501-504, 5th Floor, Evershine Tower,

Amrapali Circle, Vaishali Nager, Jaipur  
Contact No. - 9351506160