



Estd. in 2008
बेटी बचाओ, बेटी पढ़ाओ

India's First State Private Women's University

JAYOTI VIDYAPEETH WOMEN'S UNIVERSITY, JAIPUR ज्योति विद्यापीठ महिला विश्वविद्यालय, जयपुर

Established by Govt. of Rajasthan through Act No. 17 of 2008 under section 2(f) & (12b) of the UGC Act, 1956
NAAC Accredited | UGC Approved | Recognized by Statutory Councils

Offer Letter

Dear Ms. Jyoti,

With reference to your application and subsequent Interview, the University Management is pleased to offer you the full-time appointment on the position of **Administrative Assistant** at **Jayoti Vidyapeeth Women's University, Jaipur**.

As an employee of **Jayoti Vidyapeeth Women's University, Jaipur**, the starting annual salary for this position is **2.16 lacs** to be paid and you are also eligible for other benefits which includes Residential Facilities & per month Casual Leaves.

University wants to sign a contract from your hand with below mentioned two conditions:

- (a) You must perform your duties with the University for at least one year from the date of joining.**
- (b) You must adopt to University's residential facilities till your resignation/termination.**

Your appointment shall be permanent in nature, and you shall undertake to abide by the rules & regulations laid down by the University as amended from time to time and such orders/instructions that may be issued to you by any authorized officer of the University.

By signing and returning this letter you will confirm your acceptance of the offer and give your consent for joining the University, as latest by 10th June 2022.

We at **Jayoti Vidyapeeth Women's University**, are looking forward to having you on our team!

JV'n Prakash Chand Balai
Training & Placement Officer

JV'n Vedant Garg
Advisor & CEO

JV-Mantra

GREEN CLEAN HAPPINESS

Disclosure under NEP 2020 The Multidisciplinary Education & Research University (MERU) Leading to 'Atma Nirbhar' Women University of India

FOUNDED BY : VISIONARY DR. PANCKAJ GARG "YOUNGEST FOUNDER OF A UNIVERSITY" DECLARED BY "INDIA BOOK OF RECORDS"

- Faculty of Agriculture & Veterinary Science
- Faculty of Pharmaceutical Science
- Faculty of Law & Governance
- Faculty of Homoeopathic Science
- Faculty of Ayurvedic Science
- Faculty of Education and Methodology
- Faculty of Physiotherapy and Diagnostics
- Directorate of Entrepreneurship & Skill Development
- Directorate of Distance Education (Women & Men both)
- Directorate of Research & Development (Women & Men both)

- University Homoeopathy Hospital & Research Centre
- University Ayurveda Hospital & Research Centre
- University Eye Care Centre
- University Dental Care Centre
- University Physiotherapy Centre
- University Yoga and Naturopathy Hospital
- University Veterinary Centre
- University Community Radio Station 90.4 FM - Jayoti Vani
- Pradhan Mantri Jan Aushadhi Kendra
- "Jayoti Muhim" Newspaper

☎ 0141-2370501

☎ Fax : 8302542620

☎ Mob. : 9001140140

☎ Toll Free No. : 1800 5722 266

🌐 www.jvwu.ac.in

✉ jvwuni@yahoo.com, registrar@jvwu.ac.in

Address :

Vedant Gyan Valley,

Vill. Jharna,

Mahla-Jobner Link Road,

Jaipur-Ajmer Expres Way,

NH-8, Jaipur - 303122

(Raj.) INDIA

We Deliver "Nation Building & Community Development Program (NBCD)" Certified Women to the Nation