

# Reliance SMSL Limited

Date: 29.11.2019

Khushi Sutrakar

Dear Khushi Sutrakar,

This has reference to your application and the interview you had with us.

We are pleased to offer you the engagement as an **CSA - Apprentice** in the trade of **Retail Assistant** in terms of provisions of the Apprenticeship Act, 1961 and rules thereunder.

As discussed, this offer will be subject to following terms and conditions:

1. You shall be paid a consolidated stipend of **100440.00/- p.a. ( ONE LAKH FOUR HUNDRED FORTY Rupees )**. The payment of stipend is linked to actual attendance during the month and payable on proportionate basis, in case of absence.
2. You are required to execute a Contract of Apprenticeship Training as per the Apprenticeship Act, 1961.
3. Your engagement is as an Apprentice and you, not being an employee, will not be eligible and/or entitled to receive any other the benefit as may be applicable to other employees of the company.
4. You shall not, during your Apprentice training with the company, discuss, divulge or communicate to any person or persons any information of a confidential nature relating to the trade or business of the company.
5. The Company will further extend the benefit of Group Personal Accident Policy to you during your apprenticeship training with the company.
6. You shall not engage yourself in any act of misconduct / subversive of discipline or efficiency. Any contravention of the clause will amount to gross misconduct during the Apprentice training and your contract of apprenticeship may be revoked.
7. During our Apprentice training you shall, at all times, wear uniform provided by the formats. You shall adhere to all safety related instructions / SOPs. Your failure to adhere to the rules and regulations / SOPs at your work place may result in revocation of your Apprenticeship contract with immediate effect.
8. Your engagement as an Apprentice is for a period of 15 (Fifteen) months. Hence it will automatically come to an end upon completion of 15 (Fifteen) months from the date of your joining.

Reliance SMSL Limited (formerly Strategic Manpower Solutions Limited)  
CIN: U74899MH2007PLC167704

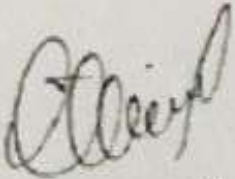
Registered Office: 3rd Floor, Court House, Lokmanya Tilak Marg, Dhobi Talao, Mumbai-400 002, India. Phone: +91 22 67673800

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9. The Apprenticeship does not promise regular employment or create any right thereof.
10. Please carry the documents as mentioned in Annexure A on your day of joining.
11. Please sign duplicate copy of this letter in acceptance of this offer.

We welcome you onboard.

Yours sincerely,  
For **Reliance SMSL Limited**,



**Authorized Signatory**

This offer is received. The terms and conditions are explained to me and I accept the same.

Name of the Candidate : Khushi Sutrakar  
Date : 29.11.2019

## ANNEXURE A

- (i) Two numbers of stamp passport size photographs (White background).
- (ii) Fitness certificate (from MBBS doctor).
- (iii) Original and one photocopy of this letter.
- (iv) Copy of PAN Card and Aadhaar Card.
- (v) Cancelled Cheque leaf (CTS 2010 Compliant with IFSC & MICR Codes).