

# JAYOTI VIDYAPEETH WOMEN'S UNIVERSITY JAIPUR

## Agenda

### AGENDA OF THE 5<sup>th</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC):-

**Agenda 1.** To confirm the minutes of 4<sup>th</sup> meeting of IQAC

**Agenda 2.** To consider the Reconstitution of IQAC team

**Agenda 3.** To inform members about the visit of NAAC Peer Team

**Agenda 4.** To Conduct periodical Meetings with Dean/Directors & Coordinators of the each Faculty for NAAC Accreditation Preparation and Related Matters.

**Agenda 5.** To Inform members about the newly elect Student Council namely "Jayoti Sangh" for Academic Session 2018-19.

**Agenda 6.** To submit the proposal of National Conference & Academic Award Ceremony for upcoming session 2018-19

**Agenda 7.** To Discuss on Academic Activities report including Research work.


**Agenda 8.** To consider the report of Consultancy Activities & Corporate Training Projects.

**Agenda 9.** To consider the Date of Convocation-2018 & Annual Function-2018 of the University.

**Agenda 10.** Any other matter with the Permission of Chair.

**Date of Meeting**

**15 September , 2018**

  
**JV'n Dr. Pramod Kumar Raghav**

**(Director- IQAC)**

## JAYOTI VIDYAPEETH WOMEN'S UNIVERSITY JAIPUR

**MINUTES OF THE 5<sup>th</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 15 SEPTEMBER, 2018 AT 11:00 HOURS IN CONFERENCE ROOM ACADEMIC BLOCK- III OF THE UNIVERSITY.**

The following members were present:

1. JV'n Ms. Vidushi Garg	Chairperson IQAC
2. JV'n Dr. Rouhangiz Hayati Dahiya	Vice- Chairperson IQAC
3. JV'n Meghna Singhal	Member IQAC
4. JV'n Prof. (Dr.) Shobha Lal	Member IQAC
5. JV'n Prof (Dr.) Mini Amit Arrawatia	Member IQAC
6. JV'n Dr. Sapna Gehlot	Member IQAC
7. JV'n Dr. Debasis Panigrahi	Member IQAC
8. JV'n Shikha Jalan	Member IQAC
9. JV'n Mr. Koushik Chakraborty	Member IQAC
10. JV'n Vishakha Sharma	Member IQAC
11. JV'n Dr. Panckaj Garg	Member IQAC
12. JV'n Hema Bafila	Member IQAC
13. JV'n Surbhi Kansal	Member IQAC
14. JV'n Akansha Singh	Member IQAC
15. JV'n Shivangi Saxena	Member IQAC
16. Mr. Anand Sethi	Member IQAC
17. JV'n Dr. Pramod Km Raghav	Director IQAC

The following Members could not attend the meeting:

1. Mr. Shrvan	Member IQAC
2. JV'n Bhawana Labana	Member IQAC

The Director IQAC welcomed all the members for the fourth Internal Quality Assurance cell (IQAC) meeting and introduced new members of the IQAC to each other.

### **1. To confirm the minutes of 4<sup>th</sup> meeting of IQAC**

The minutes of the 4<sup>th</sup> IQAC meeting Approved by the IQAC

### **2. To consider the Reconstitution of IQAC team**

The Director IQAC proposed that the IQAC team was reconstituted with new members as per new version of NAAC and welcomed all the new members and expressed his vision that IQAC team will work and focus on Quality Enhancement activities of the University .

### **3. To inform members about the visit of NAAC Peer Team**

The Director IQAC informed Committee members that that the Student Satisfaction Survey (SSR) also has been completed by NAAC & NAAC Peer Team will Visit University during 22-24 October and circular will be soon uploaded on University website to inform students, Alumni and Parents for an interaction with the NAAC Peer Team.

All Dean/Directors of the Faculty are instructed to make sure to keep all necessary records of all academic, co-curricular and extra-curricular activities as per the criteria of NAAC.

The Committee members agreed and considered the same.

**4. To Conduct periodical Meetings with Dean/Directors & Coordinators of the each Faculty for NAAC Accreditation Preparation and Related Matters.**

To expedite the preparation of NAAC, committee drawn Schedule for Power Point Presentation by highlighting 5 years record of each Faculty as per NAAC criteria. The presentation will be given by All Faculty Dean/Directors & Coordinators. suggestions were also made for Mock visits to all Faculty & their constituent Units.

All members agreed & approved the same.

**5. To Inform members about the newly elect Student Council namely "Jayoti Sangh" for Academic Session 2018-19.**

The Director IQAC placed report before IQAC of newly elected students council members of current academic session as new academic session has begin before Visitation of NAAC . it was discussed further about the role & responsibilities of Student Council during NAAC visitation. The work assigned to the Student Council were noted to submit report to the Chairperson in stipulated time.

All members agreed & approved the same.

**6. To submit the proposal of National Conference & Academic Award Ceremony for upcoming session 2018-19.**

The members IQAC discussed about organizing next series of **National Conference & Academic Award Ceremony in upcoming session 2018-19.** the proposal to be focused on research priorities with an international perspective.

All members agreed & appreciated the conference theme & its objectives.

It is resolved to approved the same

**7. To Discuss on Academic Activities report including Research work.**

The discussion opened with a focus on newly formed Students Council. The members applauded and raise their suggestions on emphasizing to maintain the disciplinary conduct by students & Staff. Members also reviewed the report of academic activities like Guest Lectures, Day Celebrations, Workshops & Industrial Visits conducted on different Faculty. Recently Workshop organized on Fire Safety to train University Students as a "Aapda Rakshak" one of the highlighted point of discussion among members and appreciated by All members.

**It is further discussed among members about the ongoing Research activities & the Director IQAC reported that in previous year seed money given approx. Rs. 647000/- and in current session the seed money has been already provided a sum of Rs. 651000/- for research purpose.**

It is resolved to approved the same

**8. To consider the report of Consultancy Activities & Corporate Training Projects.**

The Director IQAC placed report before IQAC members. All members reviewed the report by noting that the total revenue was generated through consultancy is approx. Rs. 37000/- & total revenue generated through the corporate trainings upto Rs. 66000/- in the current academic year. All members appreciated the progress & emphasized to adopt more projects to stimulate rapid growth.

**9. To consider the Date of Convocation- 2018 & Annual Function -2018 of the University.**

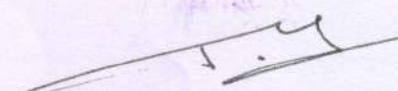
The proposal placed before IQAC for the Convocation 2018 namely "Gyan Deeksha Mahotsav' & University Annual Function "Jayoti Utsav-2018" to be scheduled for 14-15 December 2018.

IQAC considered the proposal & approve the same

**10. Any other item with the permission of the Chair:**

The meeting concluded with a vote of thanks to the Chair.

At last, the Chairperson concluded vote of thanks

  
JV'n Dr. Pramod Kumar Raghav  
(Director IQAC)