

Jayoti Vidyapeeth Women's University, Jaipur

Meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC)

**MINUTES OF THE 14TH MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC)
HELD ON 24 JULY 2023, AT 13:00 HOURS IN CONFERENCE ROOM ACADEMIC BLOCK –
III OF THE UNIVERSITY.**

The following members were present:

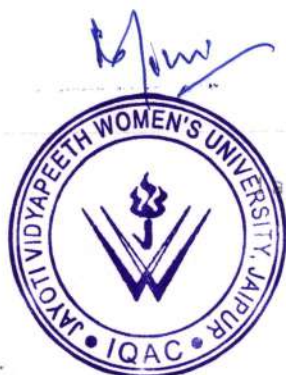
1. JV'n Dr. Pramod K Raghav	Chairperson IQAC
2. JV'n Dr. Shobha Lal	Member IQAC
3. JV'n Dr. Shikha Sharma	Member IQAC
4. JV'n Dr. Dharmendra Ahuja	Member IQAC
5. JV'n Dr. Manju Sharma	Member IQAC
6. JV'n Dr. M.P. Sharma	Member IQAC
7. JV'n Dr. Beena Diwan	Member IQAC
8. JV'n Dr. Sanjay Chhabra	Member IQAC
9. JV'n Mr. Vedant Garg	Member IQAC
10. JV'n Dr. Hema Bafila	Member IQAC
11. JV'n Ankit Bhargva	Member IQAC
12. JV'n Krishna Shamra	Member IQAC
13. JV'n Dr. L. K. Sharma	Member IQAC
14. JV'n Mehrunisha Shiekh	Member IQAC
15. JV'n Priyali Bohra	Member IQAC
16. Mr. Ramdev Jat	Member IQAC
17. Mr. Ramchandra	Member IQAC
18. Ms. Neetu Jangid	Member IQAC
19. Dr. Shivangi Saxena	Member IQAC
20. Mr. Amit	Member IQAC
21. JV'n Mr. Teekam Chand Kumawat	Member IQAC
22. JV'n Dr. Mini Amit Arrawatia	Director IQAC (Member Secretary)

The following Members could not attend the meeting:

1. Mr. Anand Sethi	Member IQAC
2. JV'n Dr. Shikha Sharma	Member IQAC

Introduction of Members

IQAC member secretary welcomes all members in the meeting and placed agenda of the meeting before all the members.



Agenda 1. To confirm the minutes of the previous meeting of IQAC.

The minutes of the previous IQAC meeting considered and Approved by the IQAC

Agenda 2. To consider the reconstitution of IQAC Committee.

The IQAC members interacted with new members then considered and approved the reconstitution of IQAC.

Agenda 3. To report the action taken on the minutes of the last meeting of IQAC held on March 27, 2023.

- Academic, Administrative and Environmental Audits were completed with the respective external experts and the consolidated cluster reports were submitted by the Academic and Administrative Audit (AAA) team. The performance of the University based on NAAC Criteria was quite satisfactory and appreciated by all members.
- International/National Conferences were successfully completed by all Faculty. IQAC considered the proceedings of the international/national conferences to be released as a book with its own ISBN number.
- As per IQAC recommendation, committees for NAAC preparation including Accreditation Steering Committee, Self-Study Report (SSR) Committee, Data Collection and Documentation Committee, Quality Assurance Committee, Faculty and Student Feedback Committee, Infrastructure and Facilities Committee, Best Practices and Innovations Committee, Documentation and Report Review Committee etc. have been constituted and placed before the members of the IQAC.
- On completing 15 Years of Journey, University celebrated 15th Foundation Day on April 21, 2023. A grand celebration was held from April 18 to April 22, 2023. The celebration commenced with a Convocation Ceremony: "Gyan Diksha Mahotsav" which was held on April 18, 2023, where Honorable Former President of India; Shri Ram Nath Kovind Ji, along with other government officials graced the occasion as the Chief Guest and conferred degrees to the meritorious students, additionally, alumni conferences, awards ceremonies and annual cultural festivals were organized in a grand manner.

All Members considered the report and approved of the agenda.



Agenda 4. To Overview the IQAC Activities for the year 2023-24 and NAAC preparation.

The IQAC members expressed concern that all the Departments will have to give emphasis on the planning for their Faculties/Departments visit by NAAC. A few members suggested reducing the academic timings for the completion of NAAC related assignments. Students and faculty members were assigned the task of maintaining the cleanliness in their respective departments, proper arrangements of departmental documents and updating lab manuals, SOPS, etc.

Further, it is resolved that the IQAC shall be assigned following responsibility to the constituted committees for NAAC preparation.

- Submission of AQAR of 2022-23
- Preparation of Annual Report
- Students & Parents Feedback consolidation and Analysis
- Upgradation of Infrastructural facilities wherever necessary.

Agenda 5. To review the suggestions of Audit Peer team for the further action plan.

As per suggestions by External Audit Peer team, IQAC discussed on the points raised by Audit Peer Team on which University must improve and maintain the quality services for further NAAC Assessments.

Director IQAC, specified the major points raised by peer team which are mentioned below:

- SOP should be written by Faculty using the equipment.
- Old Lab equipments are to be serviced or replaced.
- Need of Installation of New projectors in Some Classrooms or Lecture Halls
- ICT Tools need upgradation in Computer Labs.
- Strengthen on Campus Placements Activities

IQAC discussed strengthening the above facilities of the University. For infrastructure upgradation, budget proposal will be submitted to the Board of Management after examining the conditions of lab equipments and other ICT tools and for other academic related matters, work assigned to the Unit Heads of each Department to upgrade the services.

It was resolved to approve the same.

Agenda 6. To discuss the full implementation of MOOC in all UG & PG programmes as per NEP 2020.

IQAC suggested a roadmap for implementation of Massive Open Online Course (MOOC) like SWAYAM at UG and PG level. For successfully implementing MOOC in all UG PG programmes, IQAC suggested identifying the MOOCs that align with the curriculum and learning objectives of ongoing UG and PG programs. For new session, orientation sessions need to be conducted timely for students and faculty members to familiarize them with the MOOC platform and how to access, register and use the course materials so that they can complete the MOOC credits in stipulated time.



Agenda 7. To submit the report of Different committees for NAAC preparation.

Director IQAC submitted the report of different committees constituted for NAAC preparation including Accreditation Steering Committee, Self-Study Report (SSR) Committee, Data Collection and Documentation Committee, Quality Assurance Committee, Student Support Committee, Faculty and Student Feedback Committee, Infrastructure and Facilities Committee, Best Practices and Innovations Committee, Documentation and Report Review Committee, Training and Awareness Committee and Timeline and Schedule Committee etc. Along with this Students and faculty members were assigned specific departmental task in groups.

All Members expressed their satisfaction and approved of the agenda.

Agenda 7. To appraise the result of Examinations of 2023.

IQAC discussed the result of final semester examinations 2022- 2023. IQAC expressed satisfaction over the timely completion of the end term examinations and timely declaration of results after the Covid pandemic. Result of all UG PG program presented by Ms. Krishna Sharma (Member IQAC). The overall result of all the programs was satisfactory.

All the members appreciated the examination department and congratulated all the students on their academic success.

Agenda 8. To consider the report of Feedback Report of stakeholders.

The feedback received by the stakeholders was placed before the members of the IQAC. Then IQAC analyzed the feedback report and suggested necessary actions need to be taken as per the feedback of stakeholders and the need of Industry & Society.

Some of the key suggestions from stakeholders during the feedback for the academic session 2022-23 were as follows:

- Students suggested updating the curriculum of UG and PG program as per the latest technologies and trends. It covers promotion of entrepreneurial skills, Value-added courses Innovation and Research topics for achieving career goals.
- The teachers expressed that apart from helping students to hone their academic skills, universities need to focus on more skill-based training programmes.
- Alumni suggested hands on training, field visits, industrial tours, and personality development program.
- Employers strongly agree with the fact that the curriculum of all programs is employable and skill oriented, fosters leadership and team spirit among the students.

After necessary discussion, it was resolved and approved.

The meeting concluded with a vote of thanks to the Chair.



**JV'n Dr. Mini Amit Arrawatia
(Member Secretary)**

