

JAYOTI VIDYAPEETH WOMEN'S UNIVERSITY JAIPUR

MINUTES OF THE FIRST MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 9 OCTOBER, 2017 AT 11:00 HOURS IN CONFERENCE ROOM ACADEMIC BLOCK - III OF THE UNIVERSITY.

The following members were present:

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| 1. JV'n Dr. Rouhangiz Hayati Dahiya, | Chairperson IQAC |
| 2. JV'n Deepti Rustagi | Member IQAC |
| 3. JV'n Dr. Brijesh Sharma, | Member IQAC |
| 4. JV'n Dr. R.K Patni | Member IQAC |
| 5. JV'n Dr. Anurekha Jain | Member IQAC |
| 6. JV'n Dr. Manju Sharma | Member IQAC |
| 7. JV'n Dr. Bibhu Prasad Panda | Member IQAC |
| 8. JV'n Dr. Shobha Lal | Member IQAC |
| 9. JV'n Dr. Banshidhar Yadav | Member IQAC |
| 10. JV'n Chhavi Singh | Member IQAC |
| 11. JV'n Dr. Panckaj Garg | Member IQAC |
| 12. JV'n Hema Bafila | Member IQAC |
| 13. JV'n Meghna Singhal | Member IQAC |
| 14. JV'n Surbhi Kansal | Member IQAC |
| 15. JV'n Akansha Singh | Member IQAC |
| 16. JV'n Nandini Saini | Member IQAC |
| 17. JV'n Divya Chaudhary | Member IQAC |
| 18. Dr. Pradeep Kautish | Member IQAC |
| 19. JV'n Dr. Pramod Km Raghav | Director IQAC
(Member Secretary) |

The following Members could not attend the meeting:

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|---------------------------|-------------|
| 1. Mr. Karan Garg | Member IQAC |
| 2. Ms. Ganga Devi | Member IQAC |
| 3. Mr. Sanjay Sharma | Member IQAC |
| 4. Mr. Sunil Kumar Sharma | Member IQAC |

Introduction of Members

Each member present gave a self-introduction to other members

Agenda 1. The Role of IQAC & Its Acceptance

The Chairperson IQAC gave a brief presentation on the guidelines of the IQAC and its role in University. She clarified that the Cell was formed as per the UGC regulation and also as prescribed by the NAAC. She also gave background of the formation of the Cell, its functioning and other aspects. She reiterated that major aim of the Cell is to channelize all efforts and measures of the institution towards promoting its holistic academic excellence in a healthy environment. She proposed to conduct the IQAC meeting quarterly in an academic year.

All members agreed to give their contribution to IQAC as per NAAC requirements.

Agenda 2. Formation of Accreditation Core Committee For NAAC Accreditation

The Chairperson has constituted an Accreditation Core Committee for NAAC Accreditation consisting key functionaries of the University to prepare all documents for NAAC Accreditation.

Agenda 3. To present the data & all information by all Dean/Directors/Unit Heads as per NAAC Formats to Accreditation Core Committee latest by 15 November, 2017

All members agreed and committed to present all information to Accreditation Core Committee.

Agenda 4. To consider & accept the new abbreviations of the Academics Activities as per NAAC guidelines and to implement accordingly.

Committee discussed and agreed to accept the new abbreviations of Academic Activities as per NAAC guidelines and suggested to correlate and Implement immediately.

Agenda 5. To Apply For LOI by 30 November, 2017

The Committee Members agreed and would apply before 30 November, 2017.

Agenda 6. To present the report of every Department through Power Point Presentation(PPT) by their Unit Heads or Representatives in next meeting of IQAC.

The Committee members agreed and considered the same.

Agenda 7. To Consider the Annual Report .

The Committee gives its satisfaction on the Annual Report and the suggestions provided by the members that students & Teachers there is need to work more by for Publications in National & International journals as per NAAC criteria (Scopus /Web of Science/ Pubmed/ Indian Citation Index), Research work leading to Patent and also University increase the amount of seed money for research purpose and emphasized to organize more National & International Workshops & Seminars.

The Committee members also give suggestions to all the Departments to recommend new Skill Development programs as per Industry & Society need for the community development to IQAC.

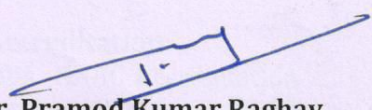
The Committee members also suggested to include special provisions in admission policy for "Divyang Students ". Similar provisions should also be included to facilitate "Divyang Teachers & Staff" and also to publish these special provisions in Advertisement .

The committee members also emphasized Students & Teachers to use innovation & incubation centers for innovative work & Start Ups and apply to Government funding agencies for financial aid . In accordance with it, there is also a need to give contribution in "Swaccha Bharat Abhiyan" through spreading awareness to the nearby community and fulfillment of the Mission of Government of India.

The Committee members discussed to organize the Convocation blend with Indian Traditional Policies "Gyan Deeksha Mahotsav" to award degree to the students and for this purpose the committee was formed namely, "University Gyan Deeksha Mahotsav Committee" to prepare proposal & guidelines and submit to IQAC.

At last, the Chairperson announced the Next meeting of IQAC scheduled to be held on 3 Dec 2017

The meeting concluded with a vote of thanks to the Chair.


Dr. Pramod Kumar Raghav
(Member Secretary)