



Estd. in 2008
बेटी बचाओ, बेटी पढ़ाओ

Jayoti Vidyapeeth Women's University, Jaipur

NAAC Accredited | UGC Approved | Recognized by Statutory Councils

DIRECTORATE OF RESEARCH & DEVELOPMENT

APPROVED

FORMAT OF SYNOPSIS

FOR

Doctor of Philosophy

REGISTRAR


Jayoti Vidyapeeth Women's University
Jaipur

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Part A: DETAILS OF THE CANDIDATE:

1.	Name of the Ph.D scholar (in Block letters)	
2.	Faculty	
3.	Name of the Department (Wherever applicable)	
4.	Subject / Specialization	
5.	Topic (Block letters)	
6.	Academic Session of admission	
7.	Contact details: i. Residential Address ii. Email iii. Mobile no.	
8.	Details of Ph.D Supervisor Name: Designation:	
	Details of Ph.D Co-Supervisor/Guide (If any) Name: Designation:	 REGISTRAR Jayoti Vidyapeeth Women's University Jaipur

Part B:

PROFORMA FOR SYNOPSIS:

1. Introduction: Given purpose of Research
2. Research Aims and Objectives
3. Review of Literature
4. Research Methodology & Materials
5. Ethical considerations (wherever applicable)
6. Expected outcome of the proposed work
7. References in standard format

Signature of the Supervisor/Guide

(Seal of the Supervisor with University Name)

Signature of the Candidate



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Part C: MANUAL FOR PREPARATION OF Ph.D. SYNOPSIS
(Prescribed Format and Specification)

1. GENERAL:

The synopsis is to be considered as a detailed summary of the work with important results highlighting the original contributions in the thesis to be submitted. It should be prepared as per the Research of the Year (RAY) of the University. It should give an outline of the thesis. The review of earlier work is to be minimized with just enough to highlight the contributions in the research work to be reported in the thesis. It is expected that at the time of submission of the synopsis no work is yet to be completed except writing the thesis and all other academic requirements such as course work, comprehensive examinations and the suggestions and directions given by members of the Research Advisory Committee and UREC have been fulfilled.

The Scholar shall give a presentation on his/her proposed research work before the Research Advisory Committee and an expert panel on a date and time notified by the Directorate of Research and Development (DRD).

2. NUMBER OF COPIES TO BE SUBMITTED:

Five hard copies and one soft copy (pdf file) are to be submitted to the University.

3. SIZE OF SYNOPSIS:

The Cover Page & Title Page shall be covered with a transparent sheet. The Cover Page & Title Page should be on a A4 size (200-300 GSM) white paper. While, the size of synopsis should be 10-25 pages of 1 ½ spacing on A4 size (100-120 GSM) white paper.

4. LAY OUT OF SYNOPSIS:

- i. Cover Page & Title page:** A title page of the synopsis should include title of the Research Project, name of the student (with qualifications), name of the supervisor (Annexure – A)
- ii. Declaration:** (Annexure – B)
- iii. Table of Contents**
- iv. Body of the Synopsis**


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- ❖ **Introduction:** It should provide a brief description to introduce the area of the proposal research work.
- ❖ **Research Aims and Objectives:** Broad objectives as visualized to be achieved should be clearly outlined and these should be itemized. These objectives will indicate the major aspects of the study to be undertaken.
- ❖ **Review of Literature:** A review of the relevant literature showing the work done previously in the area of proposed research is essential to plan further research effectively. The information given in the review should be supported by references.
- ❖ **Research Methodology & Materials:** A plan of work describing the various aspects of the study in a logical sequence along with the methodology to be employed, are the most important aspects of any research plan. Sufficient details to demonstrate that the researcher has a fairly good idea about the nature of work likely to be involved should be provided. In the case of experimental sciences, e.g., which equipment and experimental procedures will be used to obtain the results; in the case of social sciences what resource materials will be used; whether the required information will be obtained from primary or secondary sources, etc. A time schedule for the various aspects of the proposed research may be provided wherever possible.
- ❖ **Ethical considerations:** Does the study require any investigations/interventions to be conducted on the human subjects/patients? (Yes / No). (If applicable enclose the patient consent form and concerned approval; refer Drugs Controller General of India (DCGI) guidelines on www.ctri.in). Does the project involve any drug trials on animals? Yes / No. If so, whether the required and approved facility is available in the animal house? For Questionnaire study (Yes / No) (Questionnaire copy enclosed). Has Institutional ethical clearance been obtained? (Yes / No). Mention Research Advisory Committee approval reference number:


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❖ **Conclusion:** It is important to provide justification for undertaking the proposed research, perhaps in the light of previous work done. It should be possible in most cases to anticipate the specific and general benefits likely to be achieved as a result of the completion of the proposed research.

v. **List of References** (pointed references only in the body): Mention relevant references in Vancouver style, in the order of its appearance in the text. Number each reference consecutively throughout the text. Provide it as a superscript when using as a cited reference. Do not use abstracts as the source of texts; Full text articles should be consulted.

vi. **Gantt chart submitted:** Gantt chart submitted (Yes / No), time required for every stage of thesis work completion is to be specified in detail. Starting from synopsis writing to data collection, processing, analyzing and up to actual writing of thesis.

vii. Research Advisory Committee (RAC) / UREC (As applicable) Approval certificate.

viii. Annexure C

ix. Annexure D

x. Annexure E

5. TYPING INSTRUCTIONS:

6.

- The synopsis should have the following page margins:


Top edge : 25 to 30 mm

Bottom edge : 25 to 30 mm

Left side : 35 to 40 mm

Right side : 20 to 25 mm

- Tables and figures should conform to the margin specifications. Large size figures should be photographically or otherwise reduced to the appropriate size before insertion.
- The general text shall be typed in Font Style “Times New Roman” and Font Size 12.


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- General formatting can be similar to that of the thesis (see format for Ph. D thesis). However, figures and equations are to number using running numbers. References can be numbered as 1, 2, 3, etc., in the order in which they are referred to in the body of the synopsis. Only those which are cited in the synopsis need be given in the list of references.
- **Cover Page & Title Page:** A specimen copy of the Cover page & Title page for synopsis is given in Annexure A.
- **Declaration:** A specimen copy of the Declaration is given in **Annexure B**.
- **Table of Contents:** The table of contents should list all material following it (divisions and subdivisions of body of the synopsis).

7. Binding Specifications:

Each of the five copies of the synopsis should be spiral bound. The cover should be printed in black letters and the text for printing should be identical to what has been prescribed for the title page.

8. Submission of Synopsis:

- Five hard copies of the synopsis are to be submitted along with a soft copy of the synopsis (PDF file).


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Part D: SYNOPSIS VERIFICATION:

1.	Name & Signature of Scholar:
2.	2. a) Remarks: Name & Signature of Supervisor/Guide: 2. b) Remarks: Name & Signature of Co-Supervisor/Co-Guide: (if any)
3.	Remarks: Name & Signature of Head of Department: (wherever applicable)
4.	Name & Signature of Dean/Director of Faculty:
5.	Name & Signature of Director, DRD:


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ANNEXURE – A

TITLE OF THE SYNOPSIS

 <1.5 line spacing>

Submitted by

 <Italic>

Under the Guidance of

 <Italic>

Dr. A. B. C. (full name of the Guide)

Department of (Wherever applicable)

Faculty of

In Partial Fulfillment of the Requirements

for the Award of Degree of

 <1.5 line spacing>

DOCTOR OF PHILOSOPHY



Estd. in 2008

बेटी बचाओ, बेटी पढ़ाओ

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 <Bold><1.0 line spacing>

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 <1.0 line spacing>

Hemant

REGISTRAR

Jayoti Vidyapeeth Women's University
Jaipur

ANNEXURE – B

DECLARATION

- I. I,(Name of the candidate) hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief and in the event of any information being found false or incorrect or any ineligibility being detected before or after the registration for Ph.D. My candidature is liable to be cancelled and legal action may be initiated against me.
- II. I have deposited the required fee, as notified by the University regularly.
- III. I have noted that if my application is found incomplete / defective, the same is liable to be rejected summarily and no correspondence will be entertained in this regard.
- IV. I have read and agree with the University Revised Ph.D. Ordinance No. 14 and UGC Regulation – 2009, and all the Amened Regulations or newly passed Regulations by the UGC on or before below mentioned date.

Place:

(Signature of the Applicant)

Date:

Name

Address.....

.....

.....

Ph. / Mob. No. :.....

.....

Email ID:.....

.....



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ANNEXURE – C

(On University Letterhead)

Directorate of Research & Development (DRD) where Research work will be carried out:
(wherever applicable)

The Synopsis of Shri / Smt. / Ku. is in order, approved and recommended by DRD and forwarded to Dean or Director of Faculty of for consideration of registration for the degree of Doctor of Philosophy in the (topic).

Place:
Date:

Signature with Seal of the Director, DRD


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ANNEXURE – D

(On University Letterhead)

Dean/Director of Faculties

Recommendation of the Dean or Director, Faculty of

The Synopsis of Shri / Smt. / Ku. is in order, approved and recommended by Director, DRD and forwarded to UREC/RAC for consideration of registration for the degree of Doctor of Philosophy in the (Topic).

Place: Signature with Seal of the Dean or Director of Faculty of

Date:

Place: Signature with Seal of the President, Jayoti Vidyapeeth Women's University, Jaipur

Date:


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ANNEXURE – E

(On University Letterhead)

University Research Evaluation Committee (UREC) / Research Advisory Committee (RAC)

Recommendation of the Chairman, UREC/RAC..... (Name of Institute).....

The Synopsis of Shri / Smt. / Ku.is duly approved on the recommendation of for registration in the program Doctor of Philosophy in the (topic).

**Place:
Date:**

Signature with Seal of the Chairman, UREC/RAC



Registrar
Jayoti Vidyapeeth Women's University
Jaipur, Rajasthan
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Jayoti Vidyapeeth Women's University
Jaipur